

IDF Curves

Version 2.0.0

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USER GUIDE

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IDF Curves

TechnoLogismiki

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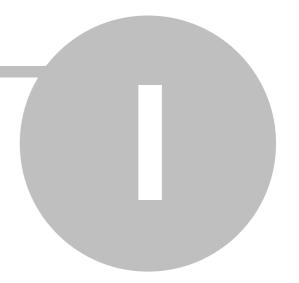
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Chapter



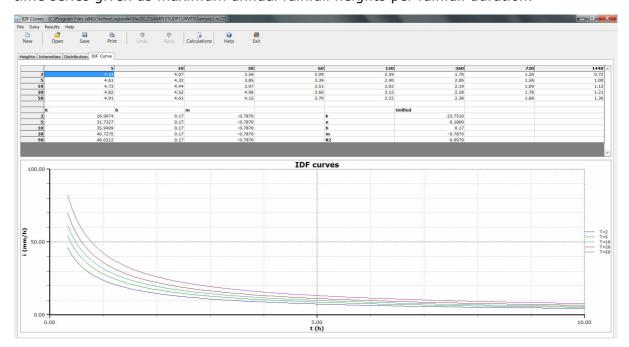
1 About the program

1.1 What does the program do?

This program creates rainfall intensity - duration - frequency curves, also known as IDF curves. The equation of the IDF curves is:

$$i = \frac{kT^a}{\left(t+b\right)^m}$$

The user can either utilize unprocessed data from one or more rain gages or processed time series given as maximum annual rainfall heights per rainfall duration.



One can choose from several return periods (varying from 2 to 100.000 years) as well as from several different rainfall durations (from 5 minutes to 4 days) to accommodate all technical projects that require the use of IDF curves. The program can be parameterized regarding its statistical analysis solver which is used to generate the unified expression of the IDF curves by means of multiple linear regression.

1.2 Minimum requirements

The minimum requirements for the usage of the programs are the following:

- Windows 2000/ XP/ 2003/ Vista/ 7 (for each case, the latest service packs, updates & patches must be installed)
- Pentium III 800 MHz
- 800x600 with 256 color palette
- 700 MB free disk space
- CD-Rom

If your system does not meet one or more of the above requirements, it is highly recommended that you upgrade it before installing the programs. The recommended system configuration is the following:

- Windows 2000/ XP/ 2003/ Vista/ 7 (for each case, the latest service packs, updates & patches must be installed)
- Pentium IV 2.0 GHz
- 1280x768 with 16-bit color palette
- 1.2 GB free disk space
- CD-Rom
- Internet connection

1.3 Technical support

Support through the Internet

TechnoLogismiki offers technical support 24 hours per day, 365 days per year, through the web site where you can get information on the latest programs and services.

Support by e-mail

Please use the dedicated e-mail addresses for better customer service:

- for questions regarding sales: sales@technologismiki.com
- for questions regarding the usage of programs: support@technologismiki.com
- for any other question or comment: info@technologismiki.com

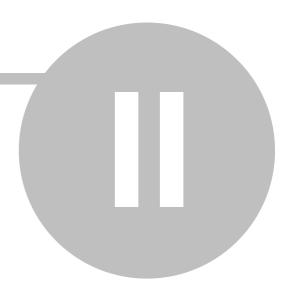
The normal response time is within two business days. If your inquiry cannot be answered by e-mail, a customer service representative will contact you by telephone.

Interactive Support

Business days, 09:00 - 17:00 Eastern European Time:

- Telephone [3 lines]: ++30-210-656-4147
- Fax: ++30-210-654-8461
- Address: 5, Imittou street, Cholargos, 15561, Athens, Greece.

Chapter



2 File

2.1 File menu

With this menu, you can perform file operations and print reports. In the **File** menu you can select one of the following options:

- New project
- Open project
- Save project
- Save project as
- Print setup
- Print
- · Print to
 - o Print to file
 - o Print to Word
 - Print to Word (Formatted)
 - o Print to Excel
- Exit

2.2 New project

With this option, a new project is started. All data, results, graphs, titles etc. of the previous project are erased.

To create a new project:

- **1.** Select **New project** from the **File** menu.
- **2.** If a project is already loaded and changes have been made, a warning message will appear that asks the user whether to save the changes or not.
- **3.** The current project is erased and a new project is started.

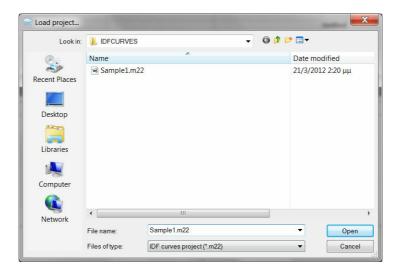
2.3 Open project

With this option, an existing project is loaded. The project may be stored locally, in a network or in an external media device such as a CD-Rom. If a project is already loaded and changes have been made, a warning message will appear that asks whether to save the changes or not. When a project is loaded, all data of the previous project are lost.

To open an existing project:

- **1.** Select **Open project** from the **File** menu.
- **2.** Select the path of the file.
- **3.** Select the file type from the **Files of type** drop-down list. The default option is "IDF curves project" with the extension .m22.
- 4. Select the file by clicking on it.
- **5.** Select **Open** to open the selected file. Select **Cancel** to cancel the operation.

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NOTE: You can find sample projects in the installation folder of the program: C:\Program Files\TechnoLogismiki\TLW2013\Samples\IDFCurves

Supported file types

- **M22** (IDF curves projectmodel): Files created by version 2012 and 2013 of IDF Curves.
- **BCK** (Backup files): If you have selected from program options the creation of backup copy when a file is loaded, then the file can be loaded by selecting Backup files (*.bck) from the Files of type drop-down list.
- *.* (All files): Displays all files in the current folder.

Backwards compatibility

This version implements full backwards compatibility; however, note that when a project is saved with the latest format, it cannot be used by previous versions.

NOTE: If the message "Could not load project. File may be corrupt or saved by an unknown or incompatible version of the program" appears, then either you are trying to load a project that does not belong to this program or the file is used (and locked) by another process in your computer.

2.4 Save project

With this option, you can save all data of a project into a file. The file can be saved locally, in a network location or in an external media device such as a disk.

The filename and path will be asked only the first time you attempt to save a project. When the filename and path are set, all subsequent saves will be made to the same file.

When you want to rename a file or save it in a new location, use Save project as... from the **File** menu.

To save the current project:

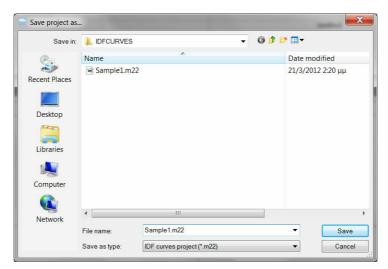
- 1. Select Save project from the File menu.
- **2.** If the location of the file is already set, the project is saved to this file without any messages. If the filename is not set, a dialog box will appear that allows the selection of the filename and path.

2.5 Save project as

With this option, the current project is saved just as in the case of Save project, but with the difference that the name and/or location of the file can be changed. In this way, you can create backup files or move a project to another media device.

To save a project with another name and/or to another location:

- 1. Select Save project as from the File menu.
- 2. Select the path of the file.
- **3.** Type the filename in the **File name** text box.
- **4.** Select **Save** to save the project with the selected filename and path. Select **Cancel** to cancel the operation.



NOTE: If a file with the same name and in the same path already exists, a warning message will appear that asks whether to overwrite the file or not. If you answer Yes, then the existing file is erased and the new file takes its place. If you answer No, the existing file remains intact but NO changes of the current project are saved.

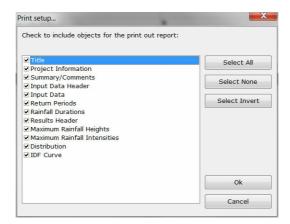
2.6 Print setup

With this option, you can select which parts of the project will be included in the printouts. When a new project is created, a full report is selected by default.

To modify the print setup:

- **1.** Select **Print setup** from the **File** menu.
- 2. Select the sections (Title, Project information etc) that will be printed.
- **3.** Select **Ok** to apply the changes and close the dialog box. Select **Cancel** to close the dialog box without applying any changes.

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The quick keys (**Select all, Select None, Select Invert**) can be used to quickly select all objects, deselect all objects and invert the current selection of a list.

NOTE: The changes are saved with the project. The above preferences are used to all printouts, either to the printer or to other formats such as Word file, Excel file etc.

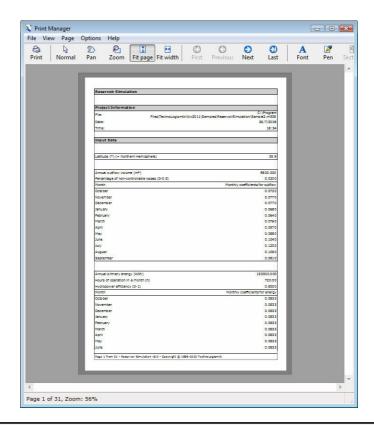
2.7 Print

With this option, you can prepare a report to be printed to a local, network or virtual printer such as Adobe PDF Writer. The parts of the project that will be included in the report are determined from print setup.

By selecting **Print**, the report is not printed directly; instead, a document is prepared and a preview of the printout is created by the **Print manager.** You can print the report by clicking the **Print** button of the toolbar of **Print manager.**

To create a report:

- 1. Select **Print** from the **File** menu.
- **2.** A report is prepared and sent to **Print manager.** A preview of the document appears.
- **3.** You can print the report by clicking the **Print** button of the toolbar.



NOTE: A complete user manual on the capabilities of **Print manager** can be found in the corresponding help file.

2.8 Print to

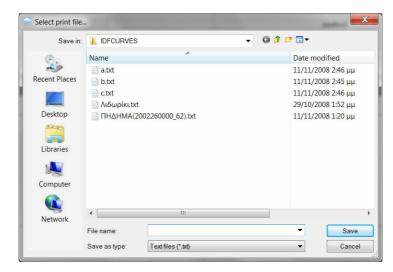
2.8.1 Print to File

With this option, you can create a simple text file containing a report of the project. This file is recognized and can be further modified by word processors such as Microsoft Word, OpenOffice Writer etc.

To print to a text file:

- 1. Select **Print to** from the **File** menu.
- 2. Select **Print to file** from the **Print to** menu.
- **3.** Select the path of the file.
- **4.** Type the filename in the **File name** text box.
- **5.** Select **Save** to create the file.

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The parts of the project that will be included in the report are determined from print setup.

NOTE: If a file with the same name and in the same path already exists, a warning message will appear that asks whether to overwrite the file or not. If you answer Yes, then the existing file is erased and the new file takes its place. If you answer No, the existing file remains intact but the report is NOT printed.

2.8.2 Print to Word

If Microsoft Word (version 97, 2000, XP, 2003 or later) has been installed in the system, then a Microsoft Word file containing the report can be created. Note that Microsoft Word is a separate program and it is not included in TechnoLogismiki's products. Moreover, no technical support is offered regarding the usage of Microsoft Word.

To print the report to a Microsoft Word file:

- 1. Select Print to from the File menu.
- 2. Select Print to Word from the Print to menu.

The parts of the project that will be included in the report are determined from print setup.

2.8.3 Print to Word (Formatted)

If Microsoft Word (version 97, 2000, XP, 2003 or later) has been installed in the system, then a Microsoft Word file containing the report can be created. Note that Microsoft Word is a separate program and it is not included in TechnoLogismiki's products. Moreover, no technical support is offered regarding the usage of Microsoft Word.

To print the report to a formatted Microsoft Word file:

- 1. Select **Print to** from the **File** menu.
- 2. Select Print to Word (Formatted) from the Print to menu.

The parts of the project that will be included in the report are determined from print

setup. This operation is much slower than the regular print to word function. However, the final output requires minimal user intervention as it comes fully formatted with tables, alignment, font styles, etc.

NOTE: Do not use Copy (CTRL+C) on any of the programs running during this operation. If you do so, it will most likely affect the communication between Microsoft Word and the clipboard and as a result the final document will be corrupt.

2.8.4 Print to Excel

If Microsoft Excel (version 97, 2000, XP, 2003 or later) has been installed in the system, then a Microsoft Excel file containing the report can be created. Note that Microsoft Excel is a separate program and it is not included in TechnoLogismiki's products. Moreover, no technical support is offered regarding the usage of Microsoft Excel.

To print the report to a Microsoft Excel file:

- 1. Select Print to from the File menu.
- 2. Select Print to Excel from the Print to menu.

The parts of the project that will be included in the report are determined from print setup.

2.9 **Exit**

With this option, you can exit the program. If there are changes in the current project that have not been saved then the program will:

- either ask the user to save the changes
- or save the changes
- or ignore the changes

depending on what you have selected in General preferences.

To exit the program:

- **1.** Select **Exit** from **File** menu.
- **2.** If you are asked whether to save the changes or not, you can save changes or ignore them.
- **3.** The program is terminated.

Chapter



3 Data

3.1 Data menu

With this menu, you can add and modify data. In the **Data** menu you can select one of the following options:

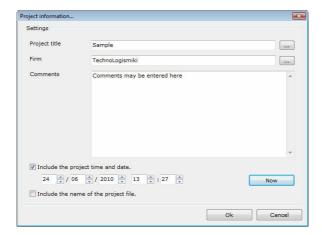
- Project info
- Undo
- Redo
- General data
- Manage rainfall data
- Return periods
- Rainfall durations
- Maximum rainfall heights
- Statistical options
- Options
 - o General preferences
 - o Grid editing
 - o Customize toolbar

3.2 Project info

With this option, you can add project information that include, optionally, title, author and comments. If you want, this information can be included in the reports. The empty fields are ignored.

To add or modify the project information:

- 1. Select **Project info** from the **Data** menu.
- **2.** Type the project title, author and comments.
- **3.** Check **Include project time and date** if you want to include the time and date in the project.
- **3.1.** Type the day, month, year, hours and minutes in the corresponding text boxes. Alternatively, you may click on the up/down arrows to increase or decrease the respective value in the text box.
- **3.2.** If you click on **Now** then all text boxes are filled with the current values automatically.
- **4.** Check **Include the name of the project file** if you want the full path and filename of the project to be included in the report.
- **5.** Select **Ok** to apply the changes and close the dialog box. Select **Cancel** to close the dialog box without applying any changes.



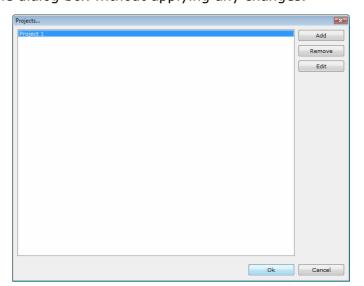
By selecting the buttons with the ellipses (...) next to the project title and author, you can access the corresponding databases.

Project title database

For the completion of a project, more than one programs may be needed. For convenience, you can add the project title to the database and retrieve it from all programs.

To use the project title database:

- **1.** Select the button with the ellipses (...) next to the project title text box. The project title database appears.
- 2. Select Add to add a new title to the database.
- **3.** Select **Remove** to remove the selected entry from the database. You will be asked for confirmation only if you have selected to confirm deletions in the General preferences tab.
- **4.** Select **Edit** to modify the selected entry.
- **5.** Select **Ok** to use the currently selected project title and close the dialog box. Select **Cancel** to close the dialog box without applying any changes.

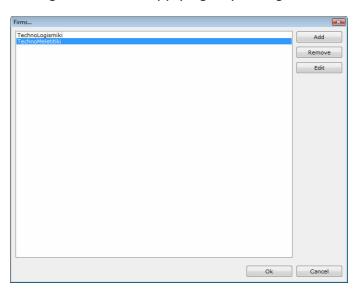


Author database

An engineer may be involved in multiple projects. For convenience, you can add the author name to the database and retrieve it from all programs.

To use the author database:

- **1.** Select the button with the ellipses (...) next to the author text box. The author database appears.
- 2. Select Add to add a new author to the database.
- **3.** Select **Remove** to remove the selected entry from the database. You will be asked for confirmation only if you have selected to confirm deletions in the General preferences tab.
- **4.** Select **Edit** to modify the selected entry.
- **5.** Select **Ok** to use the currently selected author and close the dialog box. Select **Cancel** to close the dialog box without applying any changes.



3.3 Undo

Undo cancels the last committed change in the project.

To cancel the last committed change:

- 1. Select **Undo** from the **Data** menu.
- **2.** The last committed change is canceled.

To cancel an undo command, you may use the redo function which is described below. Redo becomes available once undo is used.

It is possible to undo more than one recent changes and to redo them, by following the step described above. The number of actions that are kept in memory and may be undone or redone is 20 by default. This means that the program is able to keep track of up to 20 successive changes and undo them. This number may change for all programs, using the option in the main menu. For more information, please consult main menu user quide.

NOTE: Some changes cannot be undone like the new project or the save project

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functions.

3.4 Redo

Redo cancels the latest undo command.

To redo the latest change that was undone:

- 1. Select Redo from the Data menu.
- **2.** The latest undone change is redone.

To undo a redo, you may use the undo command.

It is possible to redo more than one changes that were previously undone by following the steps described above. The number of actions that are kept in memory and may be undone or redone is 20 by default. This means that the program is able to keep track of up to 20 successive changes that are undone and redo them. This number may change for all programs, using the option in the main menu. For more information, please consult main menu user guide.

3.5 General data

You can compute IDF curves using raw rain gage data coming from one or more gages or processed annual maximum rainfall heights per rainfall duration. In the first case, maximum rainfall height are known, while in the second case you have to input these heights directly into the program.

To parameterize the program's general data:

- 1. From Data menu select General Data.
- **2.** If raw data from rain gages are to be used, unselect the option **Maximum rainfall heights are known**, otherwise select the option and go to step 7.
- **3.** Select the time series step. This step must be lower or equal to the selected rainfall durations.
- **4.** Select the number of consecutive zero entries that will be used to separate two different rainfall events. Consider for example teh following time series. If a setting of 1 or 2 is selected, then the program will detect two different rainfall events, as there are two zero entries between them. A setting equal to 3 or more, will result in one rainfall event.

```
15-05-2010 00:00 10.65
15-05-2010 00:05 04.54
15-05-2010 00:10 01.26
15-05-2010 00:15 00.00
15-05-2010 00:20 00.00
15-05-2010 00:25 00.60
15-05-2010 00:30 01.10
15-05-2010 00:35 00.12
15-05-2010 00:40 00.00
```

- **5.** If you select **Do not consider years with zero values**, then years with no records will be removed from the data set. This option is highly recommended.
- 6. If you select Do not consider years with 4 or more same rainfall intensities

then years where the rainfall intensities remain independent of the rainfall durations will be removed. This is usually caused by scarce records within a particular year. This option is highly recommended.

7. Select **Ok** to apply the changes and close the dialog box. Select **Cancel** to close the dialog box without applying any changes.



3.6 Manage rainfall data

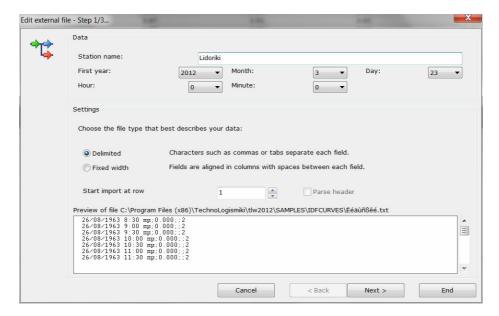
With this command, you can manage raw data from one or more rain gages. It is imperative that all time series utilize **constant time step with no gaps**.

To manage rainfall data:

1. Select Manage Rainfall Data from Data menu. The following dialog box appears:



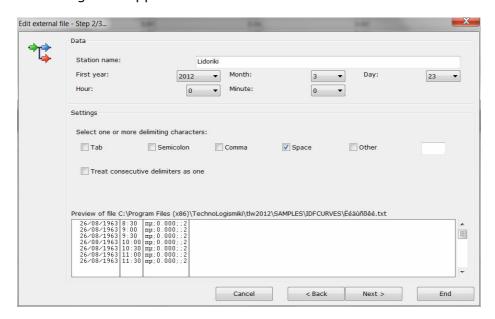
- 2. Click on Add to select a file containing raw data.
- **2.1.** Select the path of the file.
- **2.2.** Select the file type from the **Files of type** drop-down list. The default option is "Text file" with the extension .txt.
- **2.3.** Select the file by clicking on it.
- **2.4.** Select **Open** to open and analyze the file.



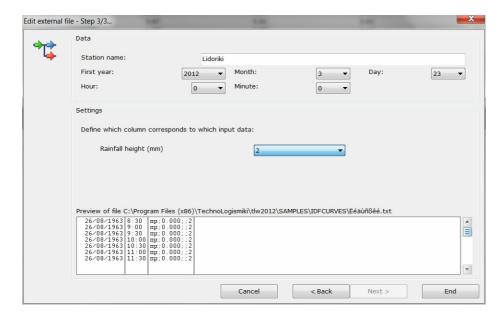
- **2.5.** Select whether the columns in the text file are delimited by a character (such as a comma or a tab) or whether they have fixed width.
- **2.6**. Select the first row that should be processed and enter the basic information for the select file (station name and date and time stamp of first record)
- 2.7. Press Next.

For delimited text files:

2.7.1. The following form appears:



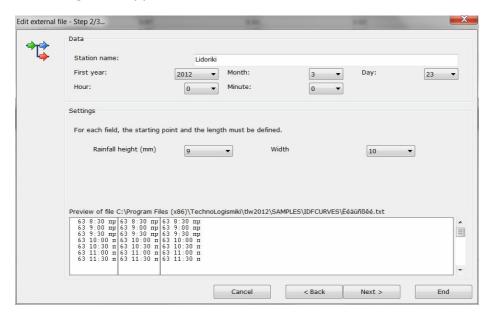
- **2.7.2**. Select the delimiters you wish to include.
- **2.7.3**. Check **Treat consecutive delimiters as one** if you wish to ignore multiple consecutive instances of delimiters.
- **2.7.4.** Press **Next**.



- **2.7.5**. Select the columns that correspond to the required data.
- **2.7.6.** Press **End**.

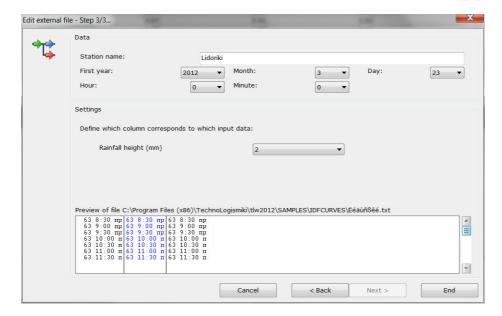
For fixed-width text files:

2.8.1. The following form appears:



- **2.8.2**. Select the starting position and the width for each data type.
- 2.8.3. Press Next.

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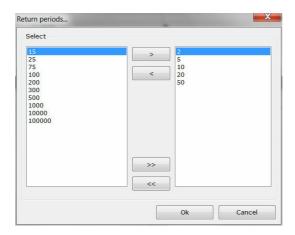
- **2.8.4**. Select the columns that correspond to the required data.
- 2.8.5. Press Finish.
- **3.** The selected file is processed and the station's name and number of imported records appear on the main form.
- **4.** Click on **Delete** to erase the selected rain gage.
- **5.** Click on **View** to view the imported rainfall heights of the selected rain gage.
- **6.** Select **Ok** to apply the changes and close the dialog box. Select **Cancel** to close the dialog box without applying any changes.

3.7 Return periods

You can select which return periods will be used to calculate the IDF curve depending on your project.

To define which return periods will be used:

- 1. Select Return Periods from Data menu.
- **2.** Use the upper two buttons to move the selected data from the left pane to the right pane and vice versa.
- **3.** Use the lower two buttons to move all data from the left pane to the right pane and vice versa.
- **4.** Select **Ok** to apply the changes and close the dialog box. Select **Cancel** to close the dialog box without applying any changes.

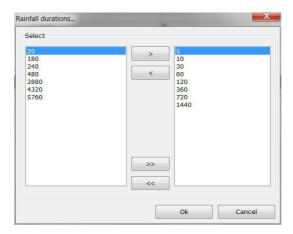


3.8 Rainfall durations

Select the rainfall durations that will be used to create the IDF curve depending on your project.

To select the rainfall durations:

- 1. Select Rainfall Durations from Data menu.
- **2.** Use the upper two buttons to move the selected data from the left pane to the right pane and vice versa.
- **3.** Use the lower two buttons to move all data from the left pane to the right pane and vice versa.
- **4.** Select **Ok** to apply the changes and close the dialog box. Select **Cancel** to close the dialog box without applying any changes.

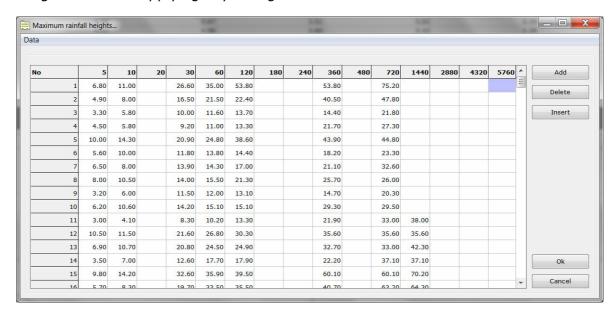


3.9 Maximum rainfall heights

If no data from rain gages exist or you have already processed them, you can alternatively enter the maximum rainfall height for each rainfall duration that has been selected in your analysis.

To enter the maximum rainfall heights:

- 1. Select Maximum Rainfall Heights from the Data menu.
- 2. Click on **Add** to insert a new line at the end of the list.
- **3.** Click on **Delete** to remove the current entry.
- **4.** Click on **Insert** to add a new line above the current entry.
- **5.** Select **Ok** to apply the changes and close the dialog box. Select **Cancel** to close the dialog box without applying any changes.

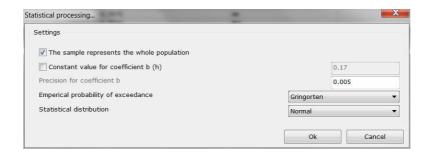


3.10 Statistical options

Statistical data processing affects the way in which raw data or maximum rainfall heights are handled in order to compute the IDF curve.

To edit the statistical options:

- 1. From the Data menu select Statistical Options.
- **2.** If the **sample represents the whole population**, enable the option. Do not enable this option if you have used part of your available data.
- **3.** If coefficient b will not be computed by the solver, enable the option and enter its value. Otherwise, enter the accuracy of its estimate.
- **4.** Select one of the available functions that will be used to calculate the empirical probability of exceedance: Weibull, Blom, Cunnane, Gringorten $\dot{\eta}$ Hazen.
- **5.** Select the statistical distribution: Gumbel or Normal.
- **6.** Select **Ok** to apply the changes and close the dialog box. Select **Cancel** to close the dialog box without applying any changes.



3.11 Options

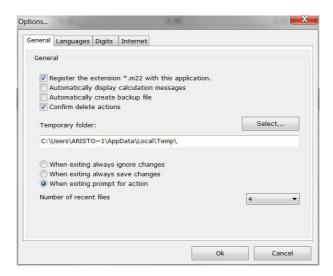
3.11.1 General preferences

With this option, you can modify the general preferences of the program.

To modify the general preferences:

- 1. Select **Options** from the **Data** menu.
- **2.** Select **General preferences** from the **Options** menu.
- **3.** The general preferences dialog box appears. The preferences are grouped into four tabs. You can select a tab by clicking on its name.

General Tab



This tab contains general preferences regarding the usage of the program.

Check **Register the extension *.m22 with this application** to associate the extension .m08 with this program. This extension is used by the program when saving a project. In this way, you will be able to run the program and load a project by double-clicking on the project filename in Windows Explorer.

Check **Automatically display calculation messages** if you want the report details to be automatically displayed when you calculate the results.

Check **Automatically create backup file** if you want a backup file (with the extension .bck) to be created every time a project is loaded. By default, this file is created in the temporary folder of Windows.

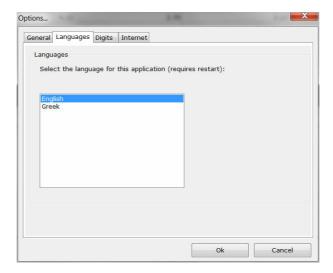
Check **Confirm delete actions** if you want to be asked for confirmation each time an object is about to be deleted. This setting affects the behavior of all delete actions.

You can also modify the temporary folder that will be used for the creation of backup files. By default, this folder is the temporary folder of Windows.

Finally, there are three options regarding the termination of the program:

- When exiting always ignore changes All changes since the last save of the project are ignored.
- When exiting always save changes All changes in the current project are automatically saved. If the filename of the project is not set, a dialog box will appear that allows the selection of the filename, as when selecting Save project as from the **File** menu.
- When exiting prompt for action If there are changes in the current project, then a dialog box will appear. You can choose to save or ignore the changes. If the filename of the project is not set, a dialog box will appear that allows the selection of the filename, as when selecting Save project as from the **File** menu.

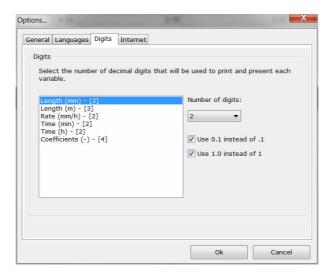
Languages Tab



If more than one language packs have been installed, then you can choose the language of the program. In the above case, there are two language packs; English (that are already selected) and Greek. If you change the language, all forms, menus, messages, help files will reflect the chosen language.

In order for the changes to take effect, you must restart the program.

Digits Tab



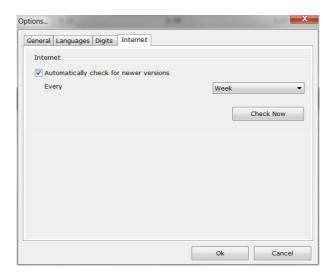
With this tab, you can modify the way the results are presented. All values used in the program are displayed in the list on the left.

For each value, you can select the number of decimal digits using the **Number of digits** drop-down list.

Check **Use 0.1 instead of .1** to use a preceding zero when displaying numbers between -1 and 1, for example -0.08 instead of -.08 and 0.98 instead of .98.

Check **Use 1.0 instead of 1** to use trailing zeros (when necessary) in order to display a number with the decimal digits selected in the **Number of digits** drop-down list, for example 1.1600 instead of 1.16 (when the number of digits is set to 4).

Internet Tab



The program can automatically check for newer versions over the Internet. Check **Automatically check for newer versions** to enable this feature. The check is automatically performed at an interval specified in the **Every** drop-down list. Select **Check now** to manually check for newer versions.

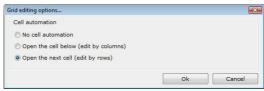
When a newer version is found, you will be prompted to download and install the latest version.

NOTE: TechnoLogismiki protects your privacy. During the check for newer versions, no data is transferred from your computer to the Internet.

Select **Ok** to apply the changes and close the dialog box. Select **Cancel** to close the dialog box without applying any changes.

3.11.2 Grid editing

With this option, you can modify the behavior of grids.



The behavior of all editable grids is controlled by the preferences in this dialog box.

Select **No cell automation** if you want the active cell to remain the same when hitting ENTER.

Select **Open the cell below (edit by columns)** if you want to activate the cell below when hitting ENTER. This is particularly useful when editing tables by columns.

Select **Open the next cell (edit by rows)** if you want to activate the next cell on the right when hitting ENTER. This is particularly useful when editing tables by rows.

In some cases, the program may automatically fill some missing values (for example, when performing linear interpolation). In this case, you can select a distinctive color in order to recognize these values. You can choose the color by clicking on the button in the **Auto-complete settings** frame.

NOTE: These preferences affect all projects, old and new.

Select \mathbf{Ok} to apply the changes and close the dialog box. Select \mathbf{Cancel} to close the dialog box without applying any changes.

3.11.3 Customize toolbar

With this option, you can customize the toolbar of the main form.

To customize the toolbar of the main form:

- 1. Select **Options** from the **Data** menu.
- 2. Select Customize toolbar from the Options menu.
- **3.** Make the appropriate changes.
- **4.** Select **Ok** to apply the changes and close the dialog box. Select **Cancel** to close the dialog box without applying any changes.



The toolbar may contain small or large buttons.

Check **Show description** if you want a small description to be displayed under the buttons.

Check **Show tooltips** if you want tooltips to be displayed when the mouse pointer hovers over a button for 2-3 seconds.

NOTE: These preferences affect all projects, old and new.

Chapter



4 Results

4.1 Results menu

With this menu, you can perform calculations and view the results. In the **Results** menu you can select one of the following options:

• Perform calculations

4.2 Perform calculations

With this option, you can manually perform calculations. The results of the calculations are displayed in the main form.

- 1. Select **Perform calculations** from the **Results** menu.
- 2. The calculations are performed and the results are displayed in the main form.
- **3.** The calculations report form may appear, based on the General preferences.

Chapter



5 Help

5.1 Help menu

In the **Help** menu you can select one of the following options:

- Contents
- User guide
- Tutorials
- Tip of the day
- Unit conversion
- TechnoLogismiki website
- · Buy products
- TechnoLogismiki NOMOS
- TechnoLogismiki Live!
- · About the program

5.2 Contents

With this option, you can access the online help which contains detailed information regarding the usage of the program.

To view the online help:

- 1. Click Contents from the Help menu.
- 2. The online help appears.

NOTE: If an error message appears then the online help has not been installed. You can install the online help from the installation CD or the Internet.

5.3 User guide

With this option, you can access the user guide which contains detailed information regarding the usage of the program.

To view the user guide:

- 1. Click **User Guide** from the **Help** menu.
- **2.** The user guide appears.

NOTE: If an error message appears then the online help has not been installed. You can install the online help from the installation CD or the Internet.

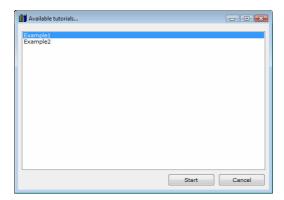
NOTE: Adobe Acrobat Reader or a similar program that can display pdf files is required in order to view or print the user guide.

5.4 Tutorials

With this option, you can access the tutorials of the program. The tutorials are step-by-step examples that allow you to decrease the learning cycle of the programs dramatically.

To access the tutorials:

- 1. Click **Tutorials** from the **Help** menu.
- **2.** The tutorial selection dialog box appears.
- **2.** Select the appropriate tutorial and click **Start** to proceed. Click **Cancel** to close the dialog box.



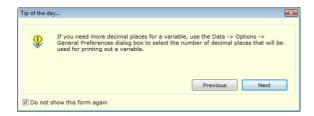
NOTE: The number and content of the tutorials is changed frequently. Use the live update system of TechnoLogismiki's products to download the latest tutorials.

5.5 Tip of the day

With this option, you can access the tip database of the program. The tips are short guidelines regarding the usage of the programs which may be of great help to the user.

To access the tips:

- 1. Click **Tip of the day** from the **Help** menu.
- 2. The tip of the day form appears.
- **3.** Check **Do not show this form again** to prevent the program from showing the tip of the day when starting. Press the **Previous/Next** buttons to browse all available tips.
- 4. Press **Esc** to close the form.



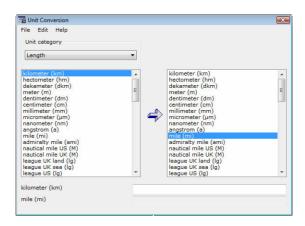
NOTE: The number and content of the tips is changed frequently. Use the live update system of TechnoLogismiki's products to download the latest tips.

5.6 Unit conversion

With this option, you can access the unit conversion tool. You can find more information about its usage in its help system.

To launch the unit conversion tool:

- 1. Click Unit conversion from the Help menu.
- **2.** The unit conversion tool is launched.



NOTE: If an error message appears then the unit conversion tool has not been installed. You can install the unit conversion tool from the installation CD or the Internet.

5.7 TechnoLogismiki website

With this option, you can load on your Internet browser the website of TechnoLogismiki's.

5.8 Buy products

With this option, you can load on your Internet browser the main product page of TechnoLogismiki's website.

5.9 TechnoLogismiki NOMOS

With this option, you can load on your Internet browser the **NOMOS** service of Technologismiki.

5.10 TechnoLogismiki Live!

With this option, you can load on your Internet browser the **Live!** service of Technologismiki.

5.11 About the program

With this option, a form containing the name, version and licence information of the program appears.

To show this form:

- From the Help menu, select About the program.
 The form appears.
 Click anywhere on the form or hit ESC to close the form.

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